

SECURITY

JOIN OUR TEAM

The Utica City School District
Is Currently Looking For A:

SECURITY MONITOR

DISTRICT-WIDE

SALARY:

Hourly, per SEIU Collective Bargaining Unit Agreement

DESCRIPTION:

This position involves assisting school teachers with routine non-teaching duties including student supervision. This work is of ordinary nature involving the responsibility for assisting school teachers by performing assigned routine tasks including the supervision and care of students. The work is performed under general supervision in accordance with outlined policies and procedures. Does related work as required.

DUTIES INCLUDED BUT NOT LIMITED TO:

- Provide security and safety of all students, staff and visitors in the Utica City School District.
- Enforce all New York State laws, as well as the policies, rules and regulations adopted by the Utica City School District.
- Maintain order in and around school grounds.
- Supervises students during the conduct of all fire/emergency drills and during the course of actual emergencies.
- Protect district property.
- Report all violations of law, district rules and regulations, district policies and procedures to the Coordinator(s) of Safety and Security, and to school administration.
- Continually check all doors of their respective buildings to ensure the security of their building(s).
- Performs related duties as required by the Coordinator of Safety and Security, and/or their assistants and/or designees, as well as the school principal(s), to provide order on the school premises.

MINIMUM QUALIFICATIONS:

- 4 years of High School or equivalent
- Candidates must be able to successfully pass a physical agility exam commensurate with the physical demands of the position.
- Candidates must be in possession of a valid driver's license at the time of and throughout the term of their appointment
- Candidates must pass a Child Abuse Recognition course
- Candidates must successfully complete a District training program.
- A fingerprint-supported criminal history background check is mandatory for prospective employees of school districts.

Please email resume to:

employment@uticaschools.org

Sara E. Klimek,
CHIEF HUMAN RESOURCES OFFICER
Human Resource Department



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